

EZRA STILES COLLEGE at YALE UNIVERSITY

OUTSIDE UNIVERSITY CREDIT TRANSFER CHECKLIST*

1. Have you read the section titled *Credit from Other Universities* located in the Yale College Academic Regulations? _____
2. Have you already transferred credit from an outside university to your Yale College transcript?

 - a. If Yes, how many credits did you transfer? _____
3. What is the name of the institution and the title and course number of the class you now propose to transfer?

4. Is this a four-year accredited university in the U.S. granting bachelor's degrees in the arts and sciences? Yes (If yes, **please submit a print out of the webpage showing the accreditation** when you turn in your credit transfer forms) No (If No, please explain) _____

5. Is this university on the semester system or the quarter system? _____
 - a. If the university operates on a quarter system, is the course worth 4.5 quarter credits?
 Yes No Other _____
6. Did the length of this course exceed four consecutive weeks? Yes No
7. What dates did the course start and end? _____
8. What days of the week did the course meet and for how long? (e.g., MW 9:00am-10:30am)

9. Calculate the total number of hours the course met _____
10. Have you provided the ESDO with an official transcript, course syllabus, and (upon request) essays/exams written in the course? Yes No

*Filling out this checklist does not guarantee that your course will be approved for a credit transfer. This checklist is simply intended to help you determine whether the outside university course is eligible to be transferred. If you have any questions, please contact the Ezra Stiles Dean's Office.