EZRA STILES COLLEGE at YALE UNIVERSITY

OUTSIDE UNIVERSITY CREDIT TRANSFER CHECKLIST*

1. Have you read the section titled Credit from Other Universities located in the Yale College Academic Regulations? _____
2. Have you already transferred credit from an outside university to your Yale College transcript? _____
   a. If Yes, how many credits did you transfer? _____
3. Is this a four-year accredited university in the U.S. granting bachelor’s degrees in the arts and sciences? _____ (If yes, please bring a print out of the webpage showing the accreditation when you turn in your credit transfer forms)
4. Is this university on the semester system or the quarter system? __________
   a. If the university operates on a quarter system, is the course worth 4.5 quarter credits? _____
5. Did the length of this course exceed four consecutive weeks? _____
6. When did the course start and end? ___________________________
7. What days of the week did the course meet and for how long? (e.g., MW 9:00am-10:30am) ______________
8. Have you provided the ESDO with an official transcript, course syllabus, and essays/exams written in the course? _____
9. Calculate the total number of hours the course met ______________

*Filling out this checklist does not guarantee that your course will be approved for a credit transfer. This checklist is simply intended to help you determine whether the outside university course could be transferred. If you have any questions, please contact the Stiles Dean’s Office.